

## How Morning Screening & Drop-Off Work



- **Cars line up along the cones. Staff directs traffic.**
- **Beginning at 7:45, teachers and staff approach cars to take temperatures of students. If a student's temperature is above 100.4°, the child and siblings must stay in the car and return home.**
- **If the answer is yes to any of the three questions below, the child should stay home:**
  1. **In the past 15 days, have you knowingly been directly exposed or been around anyone who has been exposed to Coronavirus known as COVID-19?**
  2. **In the past 15 days, have you or anyone in your household exhibited any symptoms such as cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, or new loss of taste or smell.**
  3. **In the past 15 days, has anyone in your household been subject to quarantine by an employer or any other school?**

### Classroom Entrance

- **A staff member will help direct the child to his or her classroom.**
- **In the classroom, the teacher welcomes the student, who cleans his or her hands with hand sanitizer.**
- **Parents may not walk children to their classrooms except in preschool. Aides and teachers are outside to assist the children.**
- **Preschool siblings are screened at the preschool entrance.**

## How Pick-Up Works



1. Each family receives a parking permit with an assigned number, which corresponds to an online *Carpool* board. Parents hang the permit with the number facing out (toward the windshield) from their rear-view mirror.
2. Arriving drivers are directed by staff to a pickup lane.
3. Another staff member enters the pickup number into a device, and the family's name appears on the *Carpool* board in the classrooms.
4. Traffic in the lot is halted, and a "ready to go" signal is sent to classrooms, where teachers dismiss the children whose names have been called.
5. Staff members help children find their rides. When the lot and perimeter are secure, the staff direct the exit.

