



SJB Athletics is a volunteer-based organization under the Athletic Ministry which provides parish athletic programs to children in the SJB parish, school and nearby neighborhoods. We have a number of open positions looking for leaders immediately. Below is a list of current and upcoming volunteer job openings.

A position that is not filled will result in the shutdown of that program.

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### **Tee Ball Commissioner**

This position organizes the Tee Ball program including:

- Promoting the program, identifying volunteers and helping to drive registration
- Creating teams based on registration
- Serving as the point of contact with parents throughout the season
- Setting up the tee ball field
- Taking an inventory of equipment and notifies the Athletic Director if equipment is needed
- Other duties as necessary

The ideal candidate for this position is someone who has a participating child in the program. Longtime commissioner Eoin Fitzgerald will help the new commissioner get settled in. Contact Eoin Fitzgerald [fitzgerald\\_eoin@hotmail.com](mailto:fitzgerald_eoin@hotmail.com) or Michael Diokno [michael.diokno@gmail.com](mailto:michael.diokno@gmail.com)

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### **Little Feet Soccer Commissioner**

This position oversees the Little Feet soccer program including:

- Promoting the program, identifying volunteers and helping to drive registration
- Serving as the point of contact and corresponding with coaches throughout the season
- Issuing equipment at the beginning of the season
- Coordinating the soccer practice schedule
- Keeping tabs on issues that arise during the season
- Forecasting registration and team formation for next season
- Other duties as necessary

The ideal candidate for this position is someone who has a participating child in the program. We need a commissioner to fill the position IMMEDIATELY for the upcoming spring season. Contact Michael Diokno [michael.diokno@gmail.com](mailto:michael.diokno@gmail.com)

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## **SJB Athletic Director**

The excited candidate for this position oversees the SJB Athletics program including:

- Promoting the CYO and intramural and help drive registration
- Assigning commissioners and coaches; ensuring that they are in compliance to serve
- Serving as the point of contact and corresponding with Fr. David, Mr. Blomquist, commissioners, coaches, the operations manager, the Parish Office, and others throughout the season
- Working with the Archdiocese of Washington CYO Office to organize the CYO sports and discuss ways to improve league play as well as report problems that arise
- Connecting with athletic directors from other parishes to find ideas for improvements to the league and parishes
- Issuing equipment for all leagues and teams
- Coordinating the CYO soccer and basketball schedules to avoid conflicts with events at the parish, school and other important events
- Draft and implement policies with the Board
- Drive the communications plans and leads the marketing/branding efforts
- Explores potential vendors, coordinates and orders all team uniforms
- Keeping tabs on issues that arise during the season and looking for ways to address/improve them
- Forecasting registration and program formation for next season
- Other duties as necessary

The athletic director is a member of and works with the Athletic Ministry Board to set the vision and run SJB Athletics. The AD's does not have a limited term. Several of the duties for this position can be done at home. Michael Diokno will serve one last year; SJB Athletics wants someone to shadow this position starting in the summer of 2019 and take over in the Spring of 2020. Contact Michael Diokno michael.diokno@gmail.com or Jeff Vinson jeffvins@gmail.com

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## **SJB CYO Soccer Commissioner**

The enthusiastic candidate for this position oversees the SJB CYO soccer program including:

- Promoting the program, identify coaches and help drive registration
- Assigning coaches to teams
- Serving as the point of contact and corresponding with coaches throughout the season
- Issuing equipment at the beginning of the season
- Coordinating the soccer practice schedule
- Keeping tabs on issues that arise during the season
- Forecasting registration and team formation for next season
- Other duties as necessary

The commissioner partners with the athletic director to set the vision for the program and formulate teams after registration. Many of the duties for this position can be done at home. If you're good at sending emails and making follow up calls, this is definitely a position for you. Dan Langan will serve one last year; SJB Athletics wants an excited candidate to shadow this position starting in the summer of 2019 and take over in the Spring of 2020. Contact Dan Langan, danielplangan@yahoo.com or Michael Diokno, michael.diokno@gmail.com

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### **Flag Football Commissioner**

This position organizes the Tee Ball program including:

- Promoting the program, identifying volunteers and helping to drive registration
- Creating teams based on registration
- Serving as the point of contact with parents throughout the season
- Setting up the tee ball field
- Taking an inventory of equipment and notifies the Athletic Director if equipment is needed
- Other duties as necessary

The ideal candidate for this position is someone who has a participating child in the program. Contact Michael Diokno michael.diokno@gmail.com

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### **Starbucks League Commissioner**

This position oversees the Starbucks Boys intramural basketball program, SJB's crown jewel in its 53rd year. Duties include:

- Promoting the program, identifying volunteers and helping to drive registration
- Creating teams based on registration
- Identifying and assigning coaches
- Coordinating referees and scorekeepers
- Serving as the point of contact with parents throughout the season
- Setting up the chairs in gym
- Taking an inventory of equipment and notifies the Athletic Director if equipment is needed
- Other duties as necessary

The ideal candidate for this position enjoys basketball and has at least one participating child in the program. Contact Michael Diokno michael.diokno@gmail.com or Jeff Vinson jeffvins@gmail.com

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### **Grade 7-8 COED Basketball League Commissioner**

This position oversees the Grade 7-8 COED Basketball League, one of the more casual leagues in SJB Athletics. Duties include:

- Promoting the program, identifying volunteers and helping to drive registration
- Creating teams based on registration
- Identifying and assigning coaches, typically SJB Alum in HS
- Coordinating referees and scorekeepers
- Serving as the point of contact with parents throughout the season
- Setting up the chairs in gym
- Taking an inventory of equipment and notifies the Athletic Director if equipment is needed
- Other duties as necessary

The ideal candidate for this position enjoys basketball and has at least one participating child in the program. Contact Michael Diokno michael.diokno@gmail.com or Jeff Vinson jeffvins@gmail.com